



STAFF POSITION DESCRIPTION

TITLE: Director of Local Missions

PURPOSE: To lead and promote the ministry of the church in the area of local missions.

RESPONSIBILITIES:

1. Provide leadership to the local missions program established by the Session in the life of the church.
2. Serve as a staff liaison with the Local Missions Committee.
3. Develop and lead the Medical Ministry of First Presbyterian Church

DUTIES:

- a. Administer the local missions program of the church, including effective communication regarding local missions and the deployment of Church members into ministries of service, compassion, and witness in the Columbia metropolitan area.
- b. Maintain regular contact with all local missions organizations with which First Presbyterian has a relationship and serve as a liaison
- c. Consult with Local Missions Committee regarding level of support for existing and potential mission areas and mission groups.
- d. Assist Local Missions Committee in evaluating and vetting local ministry organizations
- e. Monitor the financial disbursements for local missions and assist Local Missions Committee to prepare and submit the annual budget needs for local missions.
- f. Develop and lead an evangelism and discipleship ministry among the students of the USC Medical School and the medical professionals in the Columbia area.
 1. Establish evangelistic studies for medical students along with regular meetings to address medical issues from a Biblical world and life view.
 2. Build relationships with medical professionals offering Bible studies, small group opportunities and one-on-one discipleship
 3. Recruit and train local medical professionals to disciple and mentor medical students.
 4. Work with medical professionals to organize and facilitate short term medical mission trips for medical professionals and medical students
 5. Equip and encourage medical professionals to integrate their faith with their medical practice, locally, nationally and internationally.
- g. Other duties assigned by the Session.

ACCOUNTABILITY:

The Director of Local Missions shall be accountable to the Minister of World and Local Missions and the Local Missions Committees of the Session.

Full-time position with benefits